



Torrance County

Local Emergency Planning Committee

Chair: Stephen Garrett

Vice-Chair: David Dean

Secretary: Maria Martinez

Information Coordinator: Tracey Master

Emergency Manager: Samantha O'Dell

GENERAL MEETING MINUTES

FOR

**Tuesday, MAY 27, 2025 @ 9:00am
205 S. Ninth Street, Estancia, NM 87016**

1. Vice Chairman Stephen Garrett called the meeting to order.
2. Pledge of Allegiance
3. Welcome and Introductions.
4. A quorum was not determined. So, no approvals were made.
5. Presentation: US Forrest Service, Rebecca Elmore, Mountainair Ranger District
Fire Dangers in the Cibola Forrest:
 - Southwest Area-
ERC=Energy of a Fire @ 75%
Current Fire Danger @ "High"
Stage II Fire Restrictions
State-wide Burn Ban
 - Fuel Moisture Data:
Outlook: 6-10-day Temperature Outlook, Warmer than Usual.
Precipitation Outlook, nothing above average
Official 30-day Outlook, warming above normal and precipitation below normal.
 - Current Drought Conditions: Extreme
 - Diedre Tarr spoke on their Conch/Pinto projects on Hwy 41 and Hwy 55 and how the contractors are required to do a one-hour watch for any hotspots after they are finished for the day.

6. Event Updates:

- August 5, 2025, Torrance County Fair
- August 5, 2025, National Night Out

7. Agency Updates:

- Chief and Deputy Chief of Torrance County Fire Department:
Spoke on the modifying of the Mobilization Model.
Working with the Mayor of Willard, David Dean, to get the fire department up and running.
Starting an "Explora Program" and internship program this summer for the kids.
- Emergency Manager, Samantha O'Dell:
A position for an Assistant Emergency Manager will be opening as soon as Samantha gets a job description written up.

8. Website Update: Samantha O'Dell, Emergency Manager:

- Deidre asked if Samantha could create a separate folder for handout to make it easier for the public to be able to access. Agendas are almost ready to be posted on Facebook.

9. Tier Two Reporting Analysis:

- Mayor David Dean of Willard had questions on the dangers of "Dry Cement Truck" and protocols of action in case of ignition.

10. Public Forum:

- Roy Canon, of Canon Southwest Septic Services, spoke on the environmental impact if there was a spill. He said that the septage is treated and that they are well trained in case of an accident.
- Samantha, Emergency Manager, Code Red Update.
- Stephen Garrett, LEPC Chairman, spoke about trying to get the public informed about Code Red.

11. Presentation Ideas:

- Insurance Agencies to explain the coverage and dangers of being dropped.

12. Upcoming General Meeting:

- Presentation, State Mass Casualty Coordinator
- Next Meeting-June 24, 2025

13. Meeting Adjourned at 10:30 am.